



Patrick Henry Building
1111 E. Broad Street
Richmond, Virginia 23219

**Virginia Council on Women
STEM Subcommittee Meeting
Patrick Henry Building, 1111 E. Broad Street, Conference Room 1, Richmond, Virginia 23219
Thursday, October 11, 2018
9:30 a.m.-11:00 a.m.**

Agenda

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| Call to Order | Chrystal Neal, Co-Chair |
| Adoption of Agenda | |
| Welcome to New Members | |
| Overview of STEM Essay Contest | Carol Rick Gibbons |
| Appointment of Co-Chair | |
| Discussion of Process Improvements | Traci DeShazor, Deputy Secretary of the Commonwealth |
| Marketing | |
| Essay Submission and Formatting | |
| Notification | |
| Math Science Innovation Center | |
| New Business | |
| Adjourn | |
| Next Meeting: January 2019 | |